

## 2009-2010 Financial Aid Cost of Attendance Appeal

Student ID #: \_\_\_\_\_ Email: \_\_\_\_\_

 Student's Full Legal Name: \_\_\_\_\_ , \_\_\_\_\_  
 (Please print clearly)      last                                      first                                      middle

 Current Status:     New Student     Transfer     Continuing Student    Graduation Date: \_\_\_\_\_

**Important Notes:**

- **Review Cost of Attendance (COA) figures** available on the Hokie SPA in the financial aid award notification prior to submitting a COA appeal to determine if appeal is necessary
- **Approval of appeal does not guarantee** receipt of additional aid
- Appeals will **not** be accepted after **October 19, 2009** for students attending **Fall Term** only
- Appeals will **not** be accepted after **March 22, 2010** for students attending **Fall/Spring or Spring Term only**
- Include your **name and Virginia Tech ID** on **every page** of documentation
- Allow **eight to ten weeks** for appeal to be processed

**Required for all appeals:**

- A **signed, detailed letter** describing the reason for the appeal
- **Documentation** supporting the type of appeal(s) listed below

 Please **check** the item(s) listed below that you wish to appeal and attach the requested documentation.

CHECK BOX	REASON FOR APPEAL	DOCUMENTATION REQUIRED
___1.	Books & supplies exceed current COA	<input type="checkbox"/> Copies of <b>paid receipts</b> for all required books, supplies, and equipment
___2.	The student has child care expenses	<input type="checkbox"/> Paid invoice or letter on letterhead from the child care provider stating the total cost of child care for each child listed on the FAFSA
___3.	Travel expenses exceed current COA	<input type="checkbox"/> Explanation of travel and documentation of round trip miles (internet map site recommended)
___4.	Housing and meals exceed current COA  Credit card, car repair, or car insurance <b>will not</b> be considered	<input type="checkbox"/> Copy of lease/mortgage <input type="checkbox"/> Copy of cable/internet bill <input type="checkbox"/> Copy of utility bill(s) <input type="checkbox"/> Copy of phone bill (cell <u>or</u> land line) <input type="checkbox"/> Grocery - ( <b>USFA will use an average of \$235 per month</b> ) Receipts are required only for consideration of higher amount
___5.	Other _____	<input type="checkbox"/> Documentation of other expenses you would like the committee to consider

By signing, I verify that the information submitted with this cost of attendance appeal is true and accurate to the best of my ability.

**Student's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_